



## Goldfields Aboriginal Language Centre

### JOB DESCRIPTION

<b>JOB TITLE:</b>	Field Linguist
<b>JOB TYPE:</b>	Full Time
<b>SALARY RANGE:</b>	\$65,165 to \$89,345 depending on qualification and experience
<b>AWARD:</b>	Public Service and Govt. Officers Agreement
<b>RESPONSIBLE TO:</b>	Senior Linguist
<b>LOCATION:</b>	Kalgoorlie
<b>DURATION</b>	Fixed-term contract, renewable annually

### PURPOSE

The Field Linguist works as a key member of the language team in the documentation of Goldfields Aboriginal language. The Field Linguist will undertake linguistic field work with speakers, produce linguistic resources such as lexical databases, dictionaries and grammars. Participate in a wide variety of community activities to promote Aboriginal language use and preservation such as events, festivals and book launches.

### EXPERIENCE

Ideally the Field Linguist will have experience in working as a linguist with remote Aboriginal communities and have experience in lexicography, phonology, morphology and grammar writing. However, training and mentoring will be provided for an inexperienced linguist who demonstrates keenness, commitment and adaption and learning skills. Inexperienced linguists are therefore encouraged to apply and state in their application why they are the right person for the job.

### KEY RESPONSIBILITIES of the position

- ❑ Recording, analysis and documentation of Goldfields Aboriginal languages
- ❑ Research, analyse and document languages using historical data
- ❑ Archive hard copy and digital materials for access and posterity
- ❑ Lexicography, phonology, morphology and grammar writing
- ❑ Facilitate workshops and training sessions with language speakers
- ❑ Undertake extensive, remote field work, for the purpose of language collection
- ❑ Work with the Goldfields Aboriginal Language team in the operation of the language centre, public relations and customer service
- ❑ Undertake other duties as directed by the Senior Linguist

### SKILLS & EXPERIENCE

#### Qualifications/Experience

- ❑ Tertiary qualifications in linguistics
- ❑ Experience working with Aboriginal language programs and demonstrated cultural understanding



- ❑ Experience working with Aboriginal language recording, preservation and analysis
- ❑ Experience in working in very remote and isolated locations
- ❑ Or, a very strong commitment to learning and developing these skills.

#### **Skills**

- ❑ Strongly developed linguistic analytical and academic writing skills
- ❑ Strongly developed lexicography and grammar writing skills
- ❑ Strongly developed organizational skills
- ❑ Competent in using standard linguistic software and technology as well as general computer competence
- ❑ Sound experience with systems for archiving language resources
- ❑ Or, a very strong commitment to learning and developing these skills.

#### **OTHER REQUIREMENTS**

- ❑ Current WA Driver's license
- ❑ National Police Check
- ❑ Working with Children Card, or ability to obtain

#### **GENERIC POSITION COMPETENCIES**

<i>Achievement Orientation</i>	Ability to drive and meet mutually agreed deadlines, schedule and time commitments to complete tasks as required utilising technical and personal skills. Able to be relied upon to be punctual and regular in attendance.
<i>Initiative</i>	Ability to independently identify and resolve work-related problems whilst being aware of delegated authority.
<i>Communication</i>	Communicate clearly in all situations when dealing with staff. Correctly interpret work instructions and seek clarification when necessary. Display high level editing skills, clarity and consistency in preparing written communications. All levels of community, communicate sensitively with all aspects of the community.
<i>Teamwork</i>	Ability to quickly establish and maintain working relationships
<i>Planning and Organising</i>	Establish personal goals, set priorities and allocate appropriate time and importance to tasks to ensure they are achieved to meet business requirements. Schedule activities, arrange necessary resources and brief the Management and staff as required. Document work processes and precedents.
<i>Flexibility</i>	Ability to be flexible and adaptable in response to changing Language Centre requirements.



*Confidentiality* High level of integrity in respect to maintaining the confidentiality of all aspects of the Language Centre Operations.

*Cultural Protocol* Ability to understand and work with Aboriginal cultural obligations.

## **APPLICATON**

Applicants need to provide the following by **Friday 9<sup>th</sup> August 2019**

1. Expression of interest letter- stating why you're the right person for the job, your major skills and what you bring to the job.
2. Curriculum Vitae
3. Completed *GALC Job Application Form*
4. Copies of two papers, articles or research documents undertaken by the applicant. For newly qualified linguists, copies of two recent assignments or papers.

### **Applications to be sent to:**

[info@wangka.com.au](mailto:info@wangka.com.au)

**OR**

264 Hannan St, Kalgoorlie 6430

### **Further information from:**

Senior Linguist, GALC (08) 90213788

**OR**

[info@wangka.com.au](mailto:info@wangka.com.au)